

# **BOLES F.P.D. / UNION F.P.D.**

In cooperation with the  
**Missouri Division of Fire Safety**



## **FIRE EDUCATION**

### **Presenting:**

FIREFIGHTER I & II  
HAZ-MAT AWARENESS  
HAZ-MAT OPERATIONS

**Class being sponsored by Boles and Union F.P.D.**

### **Class to be held at:**

Union House 1, Boles House 2, and Boles Training Facility

February 1, 2012-May 21, 2012

**SEATS ARE LIMITED TO 25**

**COST OF CLASS: \$ 300**

Includes all Books, Polo Class Shirt, Class Sweatshirt, Compliance Burns

### **For Registration and Information:**

Ray Clements

636-742-2515 Ext. 7 or 636-742-2313

[rclements@bolesfiredistrict.org](mailto:rclements@bolesfiredistrict.org)

# 2012 Boles / Union Firefighter I & II Registration Application

Name: \_\_\_\_\_

Department: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Social Security#: \_\_\_\_\_

Phone: \_\_\_\_\_ Phone Carrier: \_\_\_\_\_ Text Messaging: Y N

Address: \_\_\_\_\_

Years in Fire Service: \_\_\_\_\_ Age: \_\_\_\_\_

Email: \_\_\_\_\_

Do you have your own gear? \_\_\_\_\_ NFPA 1971 Compliant Y N

Can you bring SCBA with you to class? \_\_\_\_\_

Shirt Size: \_\_\_\_\_ Sweatshirt Size: \_\_\_\_\_

By signing this registration you have agreed to meet the requirements for the Firefighter I & II class being held by the Boles Fire Protection District and Union Fire Protection District. You have read and agree to the terms on the following pages and understand that your appearance and punctuality are important to completing this class. You also understand that there will be additional classes on weekends in order to meet the minimum standards as set forth by the Missouri Division of Fire Safety and by the Boles Fire Protection District and Union Fire Protection District.

\_\_\_\_\_  
Student

\_\_\_\_\_  
Date

\_\_\_\_\_  
Fire Chief

\_\_\_\_\_  
Date

\_\_\_\_\_  
Parent/Guardian (If Student is under 18 years of age)

\_\_\_\_\_  
Date

December 2011

Firefighter I & II Candidate,

Welcome to the Boles and Union Fire Protection Districts' Firefighter I & II course for 2012. We are looking forward to a great class with experienced instructors that are committed to quality training and instruction.

This year's class will be held at Union House 1 located at 1401 West Springfield Ave. in Union, and Boles House 2 located at 2731 Hwy T in Labadie. Please review all course materials and schedules to verify compliance. All lecture class nights will be at Union House 1 with all practical classes being held at Boles House 2. If classes are cancelled due to inclement weather or major calls you will be notified as soon as possible.

We will be operating this program similar to an academy style class. Each student will be required to be neatly groomed and in uniform every class. Uniforms will consist of navy blue work pants, navy blue polo / sweatshirt, and black shoes. No beards or goatees are allowed due to competency testing for SCBA evolutions and practical testing. Each student will receive a class polo shirt to be worn as part of the uniform. You will be expected to look like a professional firefighter at all times.

The academy style course structure will consist of the following chain of command. Assistant Chief David Biser, of the Union Fire District will be the Lead Instructor and have the responsibility of all decisions and liaison to the Missouri Division of Fire Safety. There will be four managing Instructors that will handle the day to day operations of class. They include: Captain Matt Tobben, and Firefighter Jeremy Lasswell of the Union Fire District, and Captain Justin Hill along with Firefighter Ray Clements of the Boles Fire District. Additional Assistant Instructors will be utilized during classes and practical evolutions as needed.

All students will be assigned to teams and will choose a team leader. If you have an issue in class you need to discuss it with your team leader which will then bring it to the instructor teaching on that night of class. The instructor will then handle the issue or forward it to one of the four managing instructors handling the day to day operations. If neither of them can handle the issue it will be brought to me for consideration. It will be an imperative part of the course structure that the chain of command be followed at all times.

Attached you will find the calendar of classes and practical evolutions along with instructor and station contact numbers. All students are strongly encouraged to attend all classes and practical evolutions as scheduled. Any absence needs to be approved by the Lead Instructor as soon as possible and make-up assignments may be required. Any make-up classes due to unforeseeable situations will be determined by the Instructor staff. Any unexcused absence or tardy could result in dismissal from the course. We have several very knowledgeable, experienced and motivated instructors that will be teaching our classes, which I am confident that you will greatly benefit from in this program. Thank you in advance for your continued commitment in furthering your fire education and If you have any questions or concerns, please let me know as soon as possible. Feel free to contact me anytime.

Yours in Training,

David B. Biser, Assistant Fire Chief  
Union Fire Protection District  
Lead Instructor

## Rules and Policies

1. All Students must be in proper uniform which includes navy pants or EMS pants, class Polo or Sweatshirt, black shoes, black belt. No other uniform will be accepted.
2. Registration Form must be signed by the Fire Chief if you are serving on a Fire District/Dept. currently. If you are not in the fire service at start of class then you must have the approval and signature of the Lead Instructor.
3. If you are under the age of 18 you are allowed to take class but must be 18 within 1 year of end of class date in order to test for State Certification. If you are under the age of 18 you must have your Legal Parent or Guardian sign on your behalf.
4. All Students will sit in assigned seats per the instructor.
5. No tobacco products are allowed in the classroom.
6. No beards or goatees are permitted. Faces should be free of facial hair with the exception of mustaches.
7. Students will be respectful of all property and equipment and treat it as their own. Students who damage equipment from abuse or misuse will be responsible for repair costs and may be dismissed from the course.
8. Students will treat all Instructors and Assistant Instructors with respect at all times. No disparaging remarks or comments will be tolerated. Questions in the classroom will be addressed after the student has raised his/her hand.
9. Class starts promptly at 1800(06:00pm) every Monday and Wednesday evenings. Students who are habitually late will be excused from the program unless prior arrangements are made.
10. **Each student will be required to do 48 hours of Ride-A-Long time with either Boles F.P.D. or Union F.P.D. over the course of class in order to get greater knowledge of what day to day operations of a Firefighter include. All Ride-A-Longs at Union Fire District shall be scheduled and approved by Assistant Chief Biser and at Boles Captain Hill.**
11. Leaving class early is not permitted unless prior arrangements are made and approved by the Instructor.
12. Each student will have his/her own class PASS tag and shall use it for all aspects of the class. The Team Leader will be responsible for ensuring that each member has their tags during evolutions and will forward them to the instructor for that evolution.
13. No food is allowed in the classroom at any time. Drinks will be permitted.
14. All workbooks and study guides for the night's class shall be completed prior to arriving. For example, if SCBA is on Monday, then the workbook assignments and the study guide for SCBA should be completed before coming to the SCBA class.
15. If classes are cancelled for weather, we will make sure everyone is contacted and that it is posted on our website.

16. Each student will be allowed three(3) excused absences during the program. The student must make arrangements to make up the classes missed and must call prior to the class to report why he/she will not be there. No evolutions or practical testing may be missed. The days that are not allowed to be missed will be explained and a list given to each student.
17. After practical nights and any use of equipment, all students are responsible for putting equipment back in service and in condition found before being excused for the night.
18. Students will not be allowed to respond to alarms during class times. There may be exceptions per the instructor.
19. All problems should be relayed to your team leader and instructors. Chain of command must be followed at all times.
20. This is a Missouri Div. of Fire Safety sanctioned course. All state paperwork must be completed legibly and all testing requirements must be met to receive State Certification.

**Lead Instructor:**

David Biser, Assistant Fire Chief  
Union Fire Protection District  
636.584.2123

**Managing Instructors:**

Matt Tobben, Captain  
Union Fire Protection District  
636.583.2515

Jeremy Lasswell, Firefighter/EMT  
Union Fire Protection District  
636.583.2515

Justin Hill, Captain  
Boles Fire Protection District  
636.742.2313

Ray Clements Firefighter/EMT-P  
Boles Fire Protection District  
636.742.2313

**Stations:**

Union Fire Protection District  
1401 West Springfield Ave.  
Union, MO 63084  
636.583.2515

Boles Fire Protection District  
2731 Hwy T  
Labadie, MO 63055  
636.742.2515

**Fire I & II Schedule:** This schedule could change as needed. You will be notified of changes in class prior to the date.

February 1	Class and Teacher Introductions
February 6	Orientation
February 8	Firefighter Safety and Health
February 13/15	PPE/SCBA
February 20	Fire Behavior
February 22	Building Construction
February 27/29	Ground Ladders
March 5/7	Ventilation
March 12/14	Water Supply
March 19/21	Fire Hose
March 26/28	Fire Streams
April 2	Fire Control
April 4	Portable Fire Extinguishers
April 7	Compliance Burns
April 9	Forcible Entry
April 11	EMS
April 16/18/21	Rescue/Extrication
April 23/25	Ropes/Knots
April 30	Fire Detections/Alarms
May 2/7	Loss Control
May 9	Protecting Fire Scene Evidence
May 14	Fire Dept. Communication
May 16	Fire Prevention and Public Education
May 21	Final

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Liability Release:

In consideration for the permission granted by the Union Fire Protection District and the Boles Fire Protection District for the undersigned to participate in the Firefighter I & II course, the undersigned does hereby release the Union Fire Protection District, the Boles Fire Protection District, The State of Missouri Division of Fire Safety, its Board members, its employees, agents and assigns from any and all liability for injuries suffered by the undersigned while participating in classroom, practical evolutions or any other activities at any location pertaining to the course of instruction or training.

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Student

Signed: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian (if under 18)

Witness: \_\_\_\_\_

Date: \_\_\_\_\_

**Things to include with your Registration:**

- Registration Form Completed and Signed**
- Release of Liability Signed**
- Money**
- Copy of High School Diploma/GED**
- Copy of Driver's License**
- Copy of Current CPR Card if available**

**Only accepting Checks and make payable to:  
Boles Fire Protection District**

**Mail Completed Registration To:**

**Boles Fire Protection District  
ATTN: Ray Clements  
2731 Hwy T  
Labadie, MO 63055**