



# Missouri Division of Fire Safety



# HAZARDOUS MATERIALS

*Guide for Lead Instructors*

*NFPA 472-2008*



## **MISSION**

**The Division of Fire Safety provides proactive statutory enforcement, regulatory oversight and education to protect all lives and property from the devastation of fires, explosions and life safety perils.**



# HAZARDOUS MATERIALS - AWARENESS AND OPERATIONS

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## *Guide for Lead Instructors*

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## **Certification Process**

The guidelines for the state certification program are designed to ensure the following: accountability, consistency, and credibility of instruction, testing, and certification of first responders and public sector officials and employees in the State of Missouri.

### **Goals of the Certification Program:**

1. To raise the level of hazardous materials training for the State of Missouri.
2. To improve training and education for first responders and public sector officials and employees.
3. Establish minimum basic training standards for first responders and public sector officials and employees.
4. Issuance of certificates to persons who complete requirements for certification and pass the required state examinations.
5. To maintain records of persons who have attained state certification.

Hazardous Materials Awareness and Operations Certification is provided through the Missouri Department of Public Safety, Division of Fire Safety. This certification is internationally accredited by the International Fire Service Accreditation Congress. The Missouri Division of Fire Safety shall certify individuals at the levels of Hazardous Materials Awareness and Operations training based on a combination of requirements and qualifications.

The Missouri Division of Fire Safety subscribes to the policy of nondiscrimination in areas of race, color, religion, sex, age, national origin, and the handicapped. Entry level qualifications are reviewed to ensure that each applicant meets the specified requirements.



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### **Hazardous Materials Certification**

Hazardous Materials certification is granted to those individuals who meet the required qualifications and successfully pass the certification exam. The requirements for Awareness and Operations levels are based on NFPA 472-2008 and 29CFR1910-120(q). No individual shall attain higher hazardous materials certification without first completing Hazardous Materials Awareness Level. Applicants seeking certification at the Operations level, must first show documentation of having met the requirements for Hazardous Materials Awareness according to NFPA 472-2008.

All qualifications must be met and documentation supplied to the Division of Fire Safety prior to admission to the certification examination. Applicants have one year from the time of course completion to complete the certification process.

#### **I. Applicants Requirements for Hazardous Materials - Awareness Certification**

Certification as Hazardous Materials - Awareness Level will be issued to those individuals who have met the following guidelines and provided documentation verifying:

- A. Complete the enclosed "Application for Testing and Certification," including the "Authorization for Release of Information." Application and authorization must be signed and complete in order to be considered.
- B. Successful completion of a Division of Fire Safety approved Hazardous Materials Awareness course (attach copy of certificate to application).
- C. Applicant must be a resident of Missouri, or employed within the State.
- D. Applicant must be at least 18 years of age.
- E. Applicant must possess a valid state or federal issued identification (attach copy to application).
- F. Applicant must attain a score of 70% on the state certification written exam.



## **II. Applicants Requirements for Hazardous Materials - Operations Certification**

Certification as Hazardous Materials - Operations Level will be issued to those individuals who have met the following guidelines and provided documentation verifying:

- A. Complete the enclosed "Application for Testing and Certification," including the "Authorization for Release of Information." Application and authorization must be signed and complete in order to be considered.
- B. Successful completion of a Division of Fire Safety approved Hazardous Materials Operations training program (attach copy of certificate to application).
- C. Applicant must be a resident of Missouri, or employed within the State.
- D. Applicant must be at least 18 years of age.
- E. Applicant must possess a valid state or federal issued identification (attach copy to application).
- F. Applicant must attain a minimum score of 70% on the State certification written.
- G. Applicant must be certified by the Division of Fire Safety at the Hazardous Materials Awareness Level to NFPA 472-1997 or newer standard.
- H. Successful completion of all required Division of Fire Safety Operations Practical Skills. The course sponsor must forward all completed Practical Skills Booklets and Skills Test Summary sheets to the Division of Fire Safety. Each of these skill sheets must be signed by a Division of Fire Safety-approved evaluator and received by the Division prior to certification being issued.



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#### III. Annual Refresher

- I. Those applicants who are trained in accordance with 29CFR1910-120(q)(6) shall receive annual refresher training of sufficient content and duration to maintain their competencies, or shall demonstrate competency in those areas at least yearly (reference 29CFR1910-120(q)(8)). The Division of Fire Safety has adopted the following refresher requirements:
  - A. Successfully attend a Hazardous Materials Awareness or Operations training program  
**or**
  - B. A statement of training or competency shall be made by the employer (e.g.: fire chief, police chief, sheriff, etc.). If a statement of training or competency is made, the employer shall keep a record of the methodology used to demonstrate training or competency. This statement shall be available to the Division of Fire Safety for review upon request.

#### IV. Hazardous Materials Awareness Course Requirements

- A. The host agency must complete and submit an "Application for Hazardous Materials Course Delivery" to the Division of Fire Safety ***prior to course delivery.***
- B. Only courses meeting NFPA 472-2008 will be approved for delivery.
- C. The following courses are currently approved by the Division of Fire Safety for delivery:
  1. University of Missouri Fire & Rescue Training Institute's Hazardous Materials Initial Response: Awareness
  2. University of Missouri Fire & Rescue Training Institute's Hazardous Materials Initial Response: Awareness course online at [www.mufrti.org](http://www.mufrti.org)
  3. International Fire Service Training Association, IFSTA *Essentials of Fire Fighting*, Fifth Edition, Chapter 22: "Introduction to Hazardous Materials"
- D. Course instructor requirements:
  1. Certified by the Division of Fire Safety at the Awareness level or Division approval.
  2. Certified by the Division of Fire Safety as Fire Service Instructor I or higher

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3. The Lead Instructor is responsible for scheduling certified instructors and record keeping for the course.
- E. The Lead Course Instructor will verify that the candidate has successfully completed the course by issuing a course completion certificate to each student.
- F. Training records for the course shall be maintained by the department and/or course instructor or the training entity.
- G. The local authority having jurisdiction shall agree to inspection of course records at a reasonable hour if deemed necessary by the Division of Fire Safety.
- H. Practical Skills testing are conducted as part of the written state certification exam.

### **V. Hazardous Materials Operations Course Requirements**

- A. The host agency must complete and submit an "Application for Hazardous Materials Course Delivery" (page 15) to the Division of Fire Safety ***prior to course delivery.***
- B. Only courses meeting NFPA 472-2008 will be approved for delivery.
- C. The following courses are currently approved by the Division of Fire Safety for delivery:
  1. University of Missouri Fire & Rescue Training Institute's Hazardous Materials Initial Response: Operations
  2. International Fire Service Training Association, IFSTA *Essentials of Fire Fighting*, Fifth Edition, Chapter 23: "Operations at Haz Mat Incidents"
- D. Course instructor requirements:
  1. Certified by the Division of Fire Safety at the Operations level
  2. Certified by the Division of Fire Safety as Fire Service Instructor I or higher
- E. An Application for "Hazardous Materials Evaluator Confirmation" must be received by the Division of Fire Safety ***no less than 72 hours prior to the start of the approved course.***
- F. The Lead Course Instructor will verify that the candidate has successfully completed the course by issuing a course completion certificate to each student.



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- G. Training records for the course shall be maintained by the department and/or course instructor or the training entity.
- H. The local authority having jurisdiction shall agree to inspection of course records at a reasonable hour if deemed necessary by the Division of Fire Safety.

#### **VI. Procedure for Course Approval**

- A. If you are wanting to deliver the IFSTA's *Essentials of Firefighting and Fire Department Operations*, Fifth Edition curriculum, an "Application for Hazardous Materials Course Delivery" form detailing when and where the course is to be delivered, course completion date, course instructor, and the person responsible for record keeping must be submitted to the Division of Fire Safety for review prior to the start of the course. (enclosed).

Once reviewed and approved, an official letter of approval will be mailed to the Lead Instructor. No courses will be eligible for certification testing that has not been preapproved by the Missouri Division of Fire Safety. No student will be allowed to test who has not successfully completed the course or has not submitted the required documentation to the Division.

**Note: Courses will not be approved for departments that have not complied with the Missouri Statutory requirement of yearly registration with the Division of Fire Safety.**

- B. If submitting a course for approval, other than those listed in this guide, the following must be submitted to the Division of Fire Safety for review:
  - 1. An "Application for New Course Approval" form
  - 2. Instructors guide
  - 3. Text
  - 4. Student Workbook
  - 5. Tests

The Division of Fire Safety will keep all materials submitted on file after approval has been granted. The Division shall be notified of any change or revision in course content or support materials.



### C. After Course Approval

The lead instructor is responsible for maintaining all permanent course records. Course records should include the following information:

1. Name of Student
2. Home and Work Address
3. Social Security Number
4. Course name and location
5. Class attendance, including hours attended for each class
6. Quiz scores for each unit.

### D. For the Hazardous Materials - Operations course, as the course nears completion, the Lead Instructor will submit an "**Application for Hazardous Materials Evaluator Confirmation**" form.

1. **This form must be submitted no less than 72 hours prior to the desired test date.**
2. The evaluator(s) and exam date will be assigned and host department will be notified.

### E. The lead instructor shall submit the following information for each student who successfully completes the course:

1. Application for Testing and Certification, fully completed with required signatures
2. Course completion certificate
3. Valid state or federal issued identification
4. "Release of Information" form completed by student
5. The Lead Instructor will return the Practical Skill Booklets and Skills Test Summary to the agency that registered the course within 7 working days.



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## VII. Application for Certification Testing

### **Application for Written Testing for Hazardous Materials-Awareness Certification**

The following information must be **attached** to the candidate's application for testing:

- A. An "Application for Testing and Certification" completed by applicant - stating name and personal information.
- B. Copy of the course completion certificate.
- C. Copy of valid Missouri drivers license, Missouri ID, Military ID or Passport.
- D. Complete an "Authorization for Release of Information" form.
- E. Individuals may apply for testing and in turn will be notified of confirmation of the test date and the location by the Division of Fire Safety.

### **Application for Written Testing for Hazardous Materials-Operations Certification**

The following information must be **attached** to the candidate's application for testing:

- A. An "Application for Testing and Certification" completed by applicant - stating name and personal information.
- B. Copy of the course completion certificate.
- C. Copy of valid Missouri drivers license, Missouri ID, Military ID or Passport.
- D. Complete an "Authorization for Release of Information" form.
- E. Individuals may apply for testing and in turn will be notified of confirmation of the test date and the location by the Division of Fire Safety.



### VIII. Certification Test Requirements

Candidates must score 70% or better on the state written certification examination. The Awareness exam consists of 50 multiple choice questions and must be completed within one hour. The Operational exam consists of 100 multiple choice questions and must be completed within two hours.

Each question is referenced to one or more of the following sources: International Fire Service Training Association, *IFSTA Essentials of Fire Fighting and Fire Department Operations*, Fifth Edition; the MUFRTI Hazardous Materials Awareness or Operational course; or the Emergency Response Guidebook. Those students taking the Operations examination should be familiar with the Incident Command/Management System.

Students can prepare for the exam through completion of the appropriate course and reviewing the above references. Applicants must take and pass the certification exam within one year of completing the appropriate course.

#### Sample Test Question

1. The bottom quadrant of the NFPA 704 System is used to indicate \_\_\_\_\_.
  - A. health hazards
  - B. flammability
  - C. additional hazards
  - D. reactivity

A candidate who has failed the written exam may schedule by filling out a retest application and faxing it to the Division of Fire Safety. The retest cannot be on the same day as the initial test. **Application for retesting must be made within one year of course completion in order to be considered for certification.**



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#### **IX. Hazardous Materials-Operations Practical Skills Exam**

Each skill objective in the NFPA 472 standard for Hazardous Materials - Operational is tested at the conclusion of an approved course by an approved evaluator or in conjunction with the presentation of the Hazardous Materials - Operational course. Skills have been created for core competencies and each mission-specific required discipline. Students should have mastered these skills during the approved Hazardous Materials - Operational course. Students must have the current edition of the Emergency Response Guidebook when testing. All completed skill sheets must be sent to the Division in order to be eligible for certification.

#### **Assignment of Practical Skills Exam Evaluators**

Training entities must apply for practical skills testing in advance by completing the "Application for Hazardous Materials Evaluator Confirmation" form and submitting to the Division of Fire Safety *at least 72 hours prior to the requested test date*.

The assignment of the Lead Evaluator for a specific Hazardous Materials Practical Skills examination is approved by the Division of Fire Safety. Written certification exams will be administered by full time Division of Fire Safety employees as assigned and approved by the Deputy Chief. To serve as a Lead Evaluator for a hazardous materials practical skills certification examination, individuals must meet the following criteria:

1. Serves as an instructor for an approved agency; however, cannot have served as an instructor for the class to be tested.
2. Be certified by the Division of Fire Safety as a Fire Service Instructor I or higher.
3. Be certified by the Division of Fire Safety at the level he or she is evaluating. For example, in order to evaluate Hazardous Materials Operations level, certification must be at the Hazardous Materials Operations level.
4. Has attended a Certification Evaluator Seminar.
5. Agrees to abide by all of the rules and conditions stipulated by the Division of Fire Safety.
6. Agrees to and signs an "Evaluator Code of Ethics" for each exam administered.



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### **Hazardous Materials Practical Skills Testing Procedures**

Operational test candidates must demonstrate all practical skills at the end of the course in the presence of a certified practical skill evaluator. **All of the practical skills required to meet NFPA 472-2008 are to be tested during the practical skills exam.**

Individuals with facial hair that comes into contact with the SCBA facepiece will not be allowed to be tested for certification. The Lead Evaluator will have the authority to deny testing to these individuals and is expected by the Division to do so.

A candidate has two attempts to successfully demonstrate a given skill. If an individual skill is failed after a second attempt, the entire practical skills exam is failed. Should a student fail a test a second time, he or she shall be required to successfully complete an approved hazardous materials course and practical skills before retesting.

Practical Skill stations should be arranged as to prevent students from observing stations they have not yet completed. Candidates are not permitted to watch as skill stations are set up. Candidates must not be allowed to watch as other candidates demonstrate their practicals.

To ensure evaluator consistency all evaluators must refer to the skill sheets and determine if the students follow the steps and techniques listed in order to pass the required skills. All of the skills listed on the individual skill sheets must be completed to pass the skills.

Although through training and experience evaluators may know alternative techniques for skills, it is mandatory that students perform the skills as specified on the skill sheets.

Due to the complexity of the Practical Skill Sequences, there must be a minimum of two Exam Evaluators at all Practical Skills Certification Exams.

1. The number of evaluators is determined by how many skills stations are going to be operated at the same time. Operations Mission-Specific Practical skills are a "GROUP" skill. Maximum number of candidates to a testing group is 5.

Candidates must successfully demonstrate all practical skills tested on State practical exam. All of the practical skills required to meet NFPA 472-2008 will be tested during the Practical Skills exam. During the testing, students will progress from one skill immediately to another, without any "down" time. For example, if the student is first asked to don protective gear, the gear will remain on throughout the entire skill sequence.



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Each student is allowed two attempts to successfully demonstrate a given skill.

1. The Lead Evaluator has the authority to limit the number of stations on which a student may have a second attempt.
2. Requests for a second attempt on a failed skill station must be directed to the Lead Evaluator.
3. The second attempt should be done with a different evaluator if possible.
4. Students who need a second attempt **are not allowed** to confer with other students, instructors, or evaluators to relearn/practice a skill.
5. During the second attempt, the student retesting will only be required to repeat the skills within the area of the skill originally failed, not the entire skill sequence.

The Lead Evaluator shall conduct a pretest briefing with all assisting evaluators. This briefing shall include the following information:

- a. A review of the practical skills to be tested.
- b. Skill scenarios to be used according to topography.
- c. A review of the acceptable test performance criteria.
- d. A review that all evaluators must refer to the skill checklists and determine if the candidates follow the steps and techniques listed in order to pass the skill.
- e. Candidates must complete and pass all skills to be eligible for certification.
  - (1) To ensure evaluator consistency all evaluators must refer to the skill sheets and determine if the candidates follow the steps and techniques listed in order to pass the required skills.
  - (2) All of the skills listed on the individual skill sheets must be completed to pass the skills.
  - (3) Although through training and experience evaluators may know alternative techniques for skills, it is mandatory that candidates perform the skills as specified on the skill sheets.
- f. A review of the proper completion of any forms used in the evaluation.



- g. A review of the procedures to be used for handling questions, problems or failures which may arise during testing.
- h. The Lead Evaluator and Safety Officer shall brief all assisting evaluators and support staff on specific safety precautions and procedures for certain skills. Any individual involved with the testing process who observes a potentially hazardous condition must report it to the Safety Officer or an evaluator.
- i. The completion of the “Evaluator Code of Ethics” form for each evaluator.

Exam evaluators are to review the following information with the candidates prior to beginning the Practical Skills exam:

1. Each candidate must be prepared to take appropriate protective equipment to each skill station.
2. Each candidate is allowed two attempts to successfully demonstrate a given skill.
3. Candidates should be notified confidentially of their pass/fail status on each skill. Results must not be posted for public viewing.
4. The Lead Evaluator has the authority to limit the number of stations which a candidate may have a second attempt.
5. Requests for a second attempt on a failed skill station must be directed to the Lead Evaluator.
6. The second attempt should be done with a different evaluator if possible.
7. Candidates who need a second attempt are not allowed to confer with other candidates, instructors, or evaluators to relearn/practice a skill.
8. During the second attempt, the candidate retesting will only be required to repeat the skills within the area of the skill originally failed, not the entire skill sequence.



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### **Hazardous Materials Testing Safety**

**During testing, the safety of all candidates, evaluators, and support staff is of primary importance.**

The Lead Instructor must ensure that all personal protective equipment, apparatus, and equipment to be used for the test shall meet or exceed applicable NFPA Standards or their equivalent. Lead Evaluators shall not administer any examination where those standards have not been met and shall immediately contact the Division of Fire Safety with such information.

The host agency, where the test is to be conducted, has the ultimate responsibility for the safety of all parties involved in the testing process. A Safety Officer shall be selected from either the support staff or from the available members of the fire department who are not testing. This Safety Officer should be an individual with sufficient training and experience to determine potential safety problems and take corrective action. The Safety Officer shall operate in a roving fashion to ensure that all evolutions are being conducted in a safe manner. The Safety Officer has the authority, regardless of rank, to stop any activity immediately if a dangerous condition or act is observed.

The Lead Evaluator and Safety Officer shall brief all assisting evaluators and support staff on specific safety precautions and procedures for certain skills. Any individual involved with the testing process who observes a potentially hazardous condition must report it to the Safety Officer or an evaluator.

### **Completion of the Hazardous Materials Practical Skills Exam**

1. The Lead Evaluator collects all Practical Skill Booklets/Summary sheets from the candidates.
2. The Lead Evaluator reviews the Practical Skill Booklets to ensure all required skills were tested and pass/fail status correctly indicated.
3. When everything is in order, the Lead Evaluator signs each individual's Skills Test Summary and indicate if candidate has passed or failed the exam.
4. Each candidate must sign his or her individual Skills Test Summary.
5. Completed Practical Skill Booklets and Skills Test Summaries are returned to the course lead instructor.
6. The Lead Instructor will return the Practical Skill Booklets and Skills Test Summary to the course provider within 7 working days. The course provider is responsible to return all skills testing documents to the Division of Fire Safety.

Date Received	 <b>Department of Public Safety</b> <b>Division of Fire Safety</b> PO Box 844, Jefferson City, MO 65102 (573) 522-2426 FAX (573) 751-1744 Website: <a href="http://www.dfs.dps.mo.gov">www.dfs.dps.mo.gov</a>	 	Date Approved
Received By			Approved By
<b>Application for Hazardous Materials Course Delivery</b>			

<b>Location for Course</b>		<b>Start Date</b>	<b>Expected End Date</b>		
<b>Street Address</b>		<b>City</b>	<b>Zip Code</b>	<b>Number of Students</b>	
<b>Course to be Delivered:</b>			<b>Approved Curriculum to be used:</b>		
<input type="checkbox"/> Awareness <input type="checkbox"/> Operations <input type="checkbox"/> NFPA 472-2008					
<b>Location of Course Records:</b>		<b>Person Responsible for Records</b>	<b>Post Certified:</b>		
			<input type="checkbox"/> Yes <input type="checkbox"/> No		
<b>Instructor Information:</b>					
<b>Social Security #</b>	<b>Last Name</b>	<b>First Name</b>		<b>M.I.</b>	
<b>Mailing Address of Instructor</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	
<b>Email Address</b>		<b>Phone Number</b>			
<b>Host Agency Information:</b>					
<b>FDID No.</b>	<b>Agency Name</b>	<b>Agency Phone #</b>	<b>County</b>		
<b>Street Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>	
<b>Signature (Instructor or Host Agency Representative)</b>			<b>Date</b>		

Division of Fire Safety Use Only					
	Yes	No	Date	Initials	Notes:
Approval Granted					
Approval Letter Sent					
Data Entry Date: _____ Initials: _____					

Date Received	 <b>Department of Public Safety</b> <b>Division of Fire Safety</b> PO Box 844, Jefferson City, MO 65102 (573) 522-2426 FAX (573) 751-1744 Website: <a href="http://www.dfs.dps.mo.gov">www.dfs.dps.mo.gov</a>	 	Date Approved
Received By			Approved By
<b>Application for Hazardous Materials Evaluator Confirmation</b>			

***To be completed by the Course Lead Instructor***

Host Agency for Course		Start Date	Expected End Date
Street Address		City	Zip Code
Lead Instructor's Name		Mobile Phone Number	
Email address	Fax Number	Test Site Location	
<b>Lead Evaluator Information:</b> Note: One evaluator is required for each 5 students during skills performance			
Last Name		First Name	M.I.
List Assisting Evaluator		List Assisting Evaluator	
List Assisting Evaluator		List Assisting Evaluator	
List Assisting Evaluator		List Assisting Evaluator	
Signature (Lead Instructor)		Date	

***This completed form must be received by the Division of Fire Safety no less than 72 hours prior to the start of the approved course.***

Division of Fire Safety Use Only		
	Signature	Date
Approval Granted and Confirmation Sent		
Note:		

Date Received	 <b>Department of Public Safety</b> <b>Division of Fire Safety</b> PO Box 844, Jefferson City, MO 65102 (573) 522-2426 FAX (573) 751-1744 Website: <a href="http://www.dfs.dps.mo.gov">www.dfs.dps.mo.gov</a>	 	Date Approved To Test
Received By			Approved By
<b>Application for Testing and Certification</b>			

<b>Location for Testing:(see website for testing locations and dates)</b>	<b>Date of Testing</b>

<b>Personal Information:</b>				
<b>Social Security #</b>	<b>Last Name</b>	<b>Suffix</b>	<b>First Name</b>	<b>M.I.</b>
<b>Mailing Address of Applicant</b>			<b>City</b>	<b>State</b>
<b>Driver's License #</b>	<b>D.L. State</b>	<b>Personal Phone #</b> <input type="checkbox"/> Home <input type="checkbox"/> Cell	<b>Email Address</b>	
<b>Date of Birth</b>	<b>Sex</b> <input type="checkbox"/> Male <input type="checkbox"/> Female	<b>High School Diploma?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>GED?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	<b>County of Residence</b>

<b>Current Agency Information:</b>				
<b>FDID No.</b>	<b>Agency Name</b>	<b>Phone #</b>	<b>Yrs of Serv.</b>	<b>County</b>
<b>Street Address</b>		<b>City</b>	<b>State</b>	<b>Zip Code</b>

<b>Agency Type</b>				
<input type="checkbox"/> Volunteer FD	<input type="checkbox"/> Paid FD	<input type="checkbox"/> Academy Student	<input type="checkbox"/> Private	<input type="checkbox"/> Other Local, State or Federal Agencies

<b>Check the Certification Test(s) Applying For:</b>				
<b>Fire Protection</b>	<input type="checkbox"/> Firefighter I	<input type="checkbox"/> Firefighter II	<b>Was Firefighter II taken online?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Hazardous Materials</b>	<input type="checkbox"/> Awareness	<input type="checkbox"/> Operations	<b>Was Haz-Mat Awareness taken online?</b> <input type="checkbox"/> Yes <input type="checkbox"/> No	
<b>Fire Officer</b>	<input type="checkbox"/> Fire Officer I	<input type="checkbox"/> Fire Officer II		
<b>Fire Service Instructor</b>	<input type="checkbox"/> Level I	<input type="checkbox"/> Level II		
<b>Driver/Operator</b>	<input type="checkbox"/> Pumper			
<b>Fire Inspector</b>	<input type="checkbox"/>			
<b>Fire Investigator</b>	<input type="checkbox"/>			

**Have you ever forfeited bond, entered a plea of guilt or been convicted of any criminal offense (other than minor traffic offenses)?**

Yes  No

**If yes, download a "Criminal Offense Statement" at [www.dfs.dps.mo.gov/Criminal%20Offense%20form.pdf](http://www.dfs.dps.mo.gov/Criminal%20Offense%20form.pdf)**

**This form MUST be fully completed and submitted with this application.**

**Authorization for Release of Information**

I, (Print Full Name) \_\_\_\_\_ hereby certify that all statements made on or in connection with this application are true and complete to the best of my knowledge and belief. I understand and agree that any misstatements or omissions of material facts will cause denial or forfeiture of my certifications.

I further authorize all law enforcement agencies, U.S. Military, Federal, State and/or Local government agencies to furnish the Missouri Division of Fire Safety, with any and all information regarding me in order to determine suitability for certification. I further release said agency or person from all liability for any damages whatsoever that may occur from furnishing such information to the Missouri Division of Fire Safety.

Also, by signing this form, I hereby authorize the release of any or all information concerning my enrollment status for the courses requesting certification and certification exam results only to the Chief Officer or his designee of my organization.

A photo-static copy of this authorization will be considered as effective and valid as the original.

**Signature of Applicant:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**To be completed by the Lead Instructor of a Division of Fire Safety Registered and Approved Course**

It is hereby confirmed that the above applicant has attended and successfully completed an approved course as checked above.

Location: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Hazardous Materials Levels & Fire Fighter I and II ONLY**

**To be completed by applicants Fire Chief, Academy Representative or Agency Supervisor**

I certify that the above applicant meets the physical and medical requirements set down by the \_\_\_\_\_ to perform the duties of the applicable NFPA standard. (Authority Having Jurisdiction)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

*Testing will be scheduled by the State Fire Marshal's Office, Training and Certification Unit.*

**COMPLETED APPLICATION MUST BE RECEIVED AND APPROVED PRIOR TO TESTING**