

Fire Education Advisory Commission  
Division of Fire Safety  
June 28 & 29, 2017  
Minutes

**Portions of this meeting may be closed pursuant to RSMo 610.021 (11 & 12)**

**Attending:**

Fire Education Advisory Commission: Tim Dorsey, Rob Wylie, Mike Marlo, Alan Braun, Todd Gray, Greg Brown,

Staff: Tim Bean, Greg Carrell, Sherry Hoelscher, Becky Trapani, Greg Landwehr, John Loveless, Dee Dee Edwards, Kwajalyn Galtney and Kim Fitzsimmons

**Approval of Minutes from 3/15/17:**

Motion – Rob

Second –Mike

All in Favor – Yes

**Division Updates**

- Budget updates for FY18 – Greg reviewed with the group
- Still awaiting the Governor's signature on the budget
  - 1 vehicle
  - Workers Comp funding w/ 1 full time staff
- Legislative updates – Will present new proposals in August. Only 15 signed so far from the last session.
- Rules - All administrative rules are being reviewed by the new administration to determine the impact to the public. Comment on rules will be open to the public. The Governor's mandate is to reduce mandates by as much as 1/3.
- Division updates –
  - Staff Updates
    - Training staff - Technician II and Executive I
    - Deputy Chief, Regional Chief, 3 Investigators, Office Support
    - Elevator Inspector, Office Support
- Training Program Update – Becky gave the update from the Training Unit. Attached.
- The Commission recognized Eric for his years of service on the Commission from 2011-2016.

**Review of FY17 Training Contracts:**

	<b>Contracted</b>	<b>Expended</b>
Fire Ed	\$186,377	\$183,670
Gen. Rev	\$288,648	\$288,648
CEPF	\$83,640	\$ 81,693
<b>Total</b>	<b>\$558,665</b>	<b>\$554,011</b>

**FY18 Estimated Summary of Contracted Training Funds Available:**

Anticipated funding amounts:

- Fire Ed & GR: \$600,000 est
- CEPF: \$80,000 est.
- Estimated Total Funds: \$680,000 est

**Requirements for OA when handling contracts:**

- Contracts *under \$5,000* can be offered by the Division without restrictions. (>\$5,000)
- Contracts with *political subdivisions and colleges/universities* can be offered by the Division without restrictions. (PolSub)
- Contracts with training vendors that are a *single feasible source* provider of a specific training class can be contracted following approval from OA for a *maximum of \$24,999 total for the vendor.* (SFS)
- *All other* training contracts must go through an OA bidding process, regardless of funding source. The Fire Education Advisory can set the parameters for this process and recommend or reject bids. (OA)

## **Presentations:**

### **Division of Fire Safety**

#### **PFFIA for the Fire Investigator Course**

FF Training – \$5,000

Previously SFS approved

#### **FMAM for the Fire Inspector 1 & 2 Courses**

FF Training – \$15,500

Previously SFS approved

Becky provided the presentation for the Division. Becky explained the Investigation class is being rewritten by Bill Zieres. The class will be offered through the Division using Division staff while training some instructors from other training vendors to deliver at some point in the future. Becky requested 2 Investigator classes but indicated that 3 classes could be easily filled.

The Inspector 1 and 2 classes will be handled the same way. Inspector 2 will be pilot classes first, then training instructors and evaluators later for the class to be handed off as well.

There was some discussion regarding the Governor and DPS Director's initiative for minimum training for fire fighters in our State. Greg Brown suggested keeping this in mind while allocating funding during this process. Greg Carrell spoke to this as well. The Division may use Basic Fire Fighter program as a model, along with Haz-Mat Awareness.

Live Fire training/certification was also discussed as part of the Division's proposal via MACFPD. See the Division's proposal to train all Fire 1 & 2 evaluators.

### **Mineral Area College- Mike Tilley**

FF Training – \$39,090

Meets political subdivision guideline

Mike and Adam Schenevar provided the presentation for MAC.

Alan asked about the Basic class and what was included w/ that. Mike stated it was simply the skill sheets that were covered. Rob asked about the Live Fire class in regards to its compliance with the Division's class. Todd asked about the FF1 and 2 from last year. The Commission did not fund the MAC class, but Mike stated about 13 certified. The FF1 and 2 includes Awareness and Ops.

### **Crowder College – Shane Anderson**

FF Training - \$9,600

Meets political subdivision guideline

Shane Anderson provided the presentation for Crowder. In looking at their proposals, Shane mentioned the Instructor II – no student manuals are provided as they should have them from FSI – 1. Shane explained the Driver Operator class, and the Vehicle Rescue classes as well. Alan asked about the Basic FF class and the need/request for it in that area. Shane stated he has taught it several times in his area, and sees the continued need.

**Missouri Association of Career Fire Protection Districts – Gary Donovan**

FF Training - \$58,500

Previously SFS approved

Becky covered this somewhat in her presentation.

Gary spoke to the MACFPD proposal, and explained how their organization supports the Division's certification programs for Rope Rescue and the new Live Fire Instructor.

**PFFIA, Symposium – Rob Wylie**

FF Training - \$4,000

Under \$5,000 OA threshold

Rob spoke to the PFFIA proposal for support of the annual conference in Columbia, Missouri. Funds will support the instructor for 921 update, as well as practical skill training. Attending the classroom portion only can be free to those requested; otherwise the participants need to pay for their meals.

**Leadership Development Concepts, LLC – Larry Conley**

FF Training - \$9,995

Previously SFS approved

Larry provided the presentation for LDC, GLUE. Larry explained their program and how they have now integrated suicide prevention into the program. They are continuing to do lecture all morning and scenarios and role-play all afternoon.

**Metropolitan Community College at Blue River, PSI – Chuck Perry**

FF Training - \$76,400

Meets political subdivision guideline

Chuck Perry provided the presentation for MCC Blue River and reviewed each of the classes proposed.

**End of presentations for day one.**

Motion to end the meeting for day one: Mike Marlo

Second: Alan

All in Favor: All

Meeting came to order on day two at 8:20

**MU Fire & Rescue Training – Dave Hedrick & Kevin Zumwalt**

FF Training - \$689,340

Phil Sayer Scholarships - \$6,000

CEPF - \$69,000

Meets political subdivision guideline

Dave provided the presentation for the University. Dave explained their request to include PS scholarships, NFA and registered programs at a fee of \$350 for classes to be taught in house. Dave also covered the CEPF request of continuing HM Awareness on-line.

**Pattonville Fire Protection District, Blue Card – Corey Irelan**

FF Training - \$184,080

Meets political subdivision guideline

Corey provided the presentation for Pattonville. Corey explained the Blue Card program, including the on-line portions, labs and scenarios. Corey played an audio of a textbook Blue Card command situation with the Bogey Hills Country Club fire in St. Charles. Corey distributed an "End of Course Comment" packet from this contract period. Corey also discussed getting the class out to volunteer departments and putting the class on the road.

**Jefferson County Fire Science Academy – Brian Gaudet**

FF Training - \$20,150

Meets political subdivision if run through Jefferson College

Brian gave the presentation for Jefferson College. Brian explained that Jefferson College cut the Fire Science program, therefore this program will not run through them any longer. In order to meet the contracting guidelines, one of these participating departments will be the contracting entity with the Division rather than the Academy or an Association. The Fire 1 and 2 class proposed includes Haz-mat as well as HM Awareness and Ops. Books are included as well.

**Moberly Area Community College – Brandi Glover**

FF Training - \$30,600

Meets political subdivision guideline

Brandi provided the presentation for MACC. Brandi explained that several fire chiefs wanted to come with her today but were busy teaching classes wrapping up part of the contracted class from this year. Brandi said the Chiefs and departments in the area continue to be supportive.

**O'Byrne Fire Ground Training – Chad Dailey & Matt Black**

FF Training - \$105,000

Previously SFS approved

Matt and Chad gave the presentation for O'Byrne. Matt explained how/why they broke away from Brotherhood Instructors training. They are named after Tom Byrne who was a former instructor and mentor. Matt and Chad explained each of their classes. They conducted 10 classes, but only billed the Division for 9.

**Metropolitan Fire Marshals Assn – Steve Gettemeier**

FF Training - \$5,715

Will need to be SFS approved or under \$5,000

Steve provided the presentation for Metro FM. MFMA is requesting funding for the 2-day class for Sprinkler Plan Reviews. The CEU's are needed for Inspector recertification. Open to everyone to attend. Becky commented that it would coordinate well with the Inspector 2 class. Steve mentioned he would plan it for after the first of the year.

**Fire Marshals' Assn of Missouri – Steve Gettemeier & Jason Webb**

FF Training - \$13,550

Will need to be SFS approved or under \$5,000

Jason and Steve provided the presentation for FMAM. Steve mentioned support for the conference at the Lake which is coming up in a few weeks at Tan Tara. The conference provides 20 hours of CEUs for Inspector recertification.

Steve also spoke to the Fire Inspector 2 program to be partnered with the Division of Fire Safety.

Jason Webb spoke to the Fire Alarm Panel class, to be conducted 3 times throughout the state.

**College of the Ozarks – John Russo**

FF Training – \$24,740

Meets political subdivision guideline

John provided the presentation for College of the Ozarks. The college is known as “hard work U”. The students attend pay no tuition, and graduate without debt – they work their way through school. The college does not receive any federal funding. John intends for the Division office to have oversight of the classes taught.

**Three Rivers Community College – Jack Armor, Kraig Bone, Steve Gettemeier, Jason Hoevelman, Doug Wolf**

FF Training: \$874,050

CEPF: \$180,721

Meets political subdivision guideline

Jack provided the presentation on behalf of Three Rivers College. Kraig spoke specifically in regards to classes and testing provided by LETS. There was some discussion regarding contracting for testing, and encouraging regional testing as opposed to testing for a single department. Additional, if colleges are able or charge for testing, that needs to be discussed.

Gary provided the presentation for Engine House in partnership with Three Rivers College and discussed their classes.

Jason and Steve then discussed the Webb Fire Protection Associates classes through Three Rivers College.

Doug Wolf presented for Response Technologies.

**Total Requested:**

- **FF Training: \$2,141,210**
- **CEPF: \$249,721**
- **Total: \$2,390,931**

Motion to go into closed session to discuss bid proposals and award contracts -Todd

Second Rob

Roll Call

Alan

Tim

Mike

Rob

Todd

Greg

Separate contract for testing – via MU \$20,000, at \$4,000 each, to be conducted on a regional basis, and coordinated w/ the Division's Training & Certification Unit.

The Commission members stated all Basic classes proposed should be done if at all possible.

Due to limited funds, no Fire Officer 2 classes will be allowed on any contract.

Rob made a motion to fund Pattonville for 4 classes, seconded by Mike – outside Region C

Roll Call:

Alan - no

Tim

Mike

Rob

Todd - no

Greg

Motion passes

Motion to award all contracts by spreadsheet w/ the exception of PFFIA and MU by Alan

Second: Mike

Roll Call:

Alan

Tim

Mike

Rob

Todd

Greg

Motion passes

Motion to award: PFFIA \$4000 by Todd

Second: Mike

Roll Call:

Alan

Tim

Mike

Rob - Abstain

Todd

Greg

Motion passes

Motion to award: MU according to spreadsheet Greg

Second: Mike

Roll Call:

Alan - Abstain

Tim - Abstain

Mike

Rob

Todd - Abstain

Greg

Motion passes

Motion to award: CEPF contracts according to spreadsheet Rob

Second: Greg

Roll Call:

Alan - No

Tim - Abstain

Mike

Rob

Todd - Abstain

Greg

Motion passes

Motion to open meeting - Greg

Second - Rob

Roll Call

Alan

Tim

Mike

Rob

Todd

Greg

Motion passes

Other Business – None

Meeting adjourned

**Date for Next Meeting:**

**Sept 21, 2017 at 10 a.m.**